

May 14, 2018

The regular meeting of the Seward Civic Center Commission of the City of Seward, Nebraska was held on Monday, May 14, 2018 at 5:00 p.m. in the Board Room (Room Three) at the Civic Center, 616 Bradford Street. Present: Betty Jean Kolterman, Jan Matzke, John Owens, Rick Endicott, Juanita Goings; Absent: Gary Pomerence, Sue McHugh, Others in attendance: Manager Randy Sanley, Live in Caretaker Jason Serie, Seward County Chamber & Development Partnership Director Jonathan Jank, Michelle Mueller (Cornerstone Interiors).

Notice of the meeting was given in advance thereof by posting in the following places. City Hall, Civic Center, and Seward Public Library. Availability of the agenda was communicated in the advance notice of this meeting. All proceedings, hereafter shown were taken while the convened meeting was open to the attendance of the public.

The Chairman announced that a copy of the Agenda for this meeting is posted at the Civic Center, Seward Memorial Library and City Hall. A copy of the Open Meetings Act is posted in Room Three (south wall) for public inspection.

1. SEWARD COUNTY CHAMBER & DEVELOPMENT PARTNERSHIP - REQUEST FOR ADDITIONAL SPACE

SCCDP Director Jonathan Jank suggested that from past conversations, the Chamber is happy where they are located, but would be willing to move within the Civic Center if it would be helpful to the Commission. Mr. Jank asked if it would be helpful if they vacated three spaces and moved into one to allow more space for other meeting rooms. They are fine where they are presently located, but would be happy and willing to entertain ideas if the Commission is interested.

Mr. Jank left the meeting at 5:08 p.m.

2. MANAGER'S REPORT

Sanley reported that Ace Electric came to install LED bulbs in the auditorium, and he is working to submit incentive/ rebate for the installation of the lights through the City/ Nebraska Public Power District. Richters, Inc. replaced the thermostat, H & S Plumbing replaced a leaky fixture, Ecolab put in the dispensers and replaced an ice machine filter. Painting and carpet is done as of April 16, 2018, Seventy-two folding chairs and wood stacking chairs were added to City of Seward surplus supplies list. Quilters gave \$50 for Quilter's Day Out, with a thank-you card.

3. LANGWORTHY TRUST REPORT

The balance in the account is \$797,496.19. A \$13,259.67 bill from Cornerstone Interiors will be processed for payment, leaving a balance of \$784,236.52.

4. LOBBY AREA REMODEL

Kolterman noted the appearance of too much furniture in the lobby area. Matzke thought the couch was too long on the north wall. Michelle Mueller spoke about the proposal and what was delivered. She noted the furniture company will take one larger piece without arms and provide two corner pieces. Discussion continued in the lobby. The Commission determined that one large armless section be returned and one square table be acquired. A sofa table may be considered, but no action was taken. Sanley will move the layered flyer rack to the east and the large display case and flyer racks also.

Moved by Matzke, seconded by Owens, to send back one larger armless section of the couch in exchange for a square table.

Aye: Owens, Kolterman, Goings, Endicott, Matzke

Nay: None

Absent: Pomerence, McHugh. Motion carried.

5. REPORT ON HANDICAPPED ACCESSIBILITY BETWEEN TWO BUILDINGS

Rick Endicott and City Administrator Greg Butcher walked the building. Endicott suggested moving out the north door, having a lift to the old Langworthy office on the north. Moved by Matzke, seconded by Goings, to proceed with investigating that option.

Aye: Owens, Kolterman, Goings, Endicott, Matzke

Nay: None

Absent: Pomerence, McHugh. Motion carried.

Michelle Mueller is absent at 6:00 p.m.

6. CAPITAL IMPROVEMENT PROJECTS

Sanley added the following items to the Capital Improvements Projects: Carpet in basement, tables and chairs in meeting rooms, media, lawn mower, roof replacement.

7. 2018 - 2019 BUDGET

A motion was made by Endicott, seconded by Matzke, to approve the 2018-2019 Draft Budget for the Civic Center.

Aye: Matzke, Owens, Kolterman, Goings, Endicott

Nay: None

Absent: Pomerence, McHugh. Motion carried.

8. CONSENT ITEMS

A motion was made by Matzke, seconded by Goings, to approve the consent items (Minutes, Claims, Financial Report).

Aye: Owens, Kolterman, Goings, Endicott, Matzke

Nay: None

Absent: Pomerence, McHugh. Motion carried.

The next regular meeting is scheduled for July 9, 2018.

The meeting was adjourned.

John Owens, Secretary